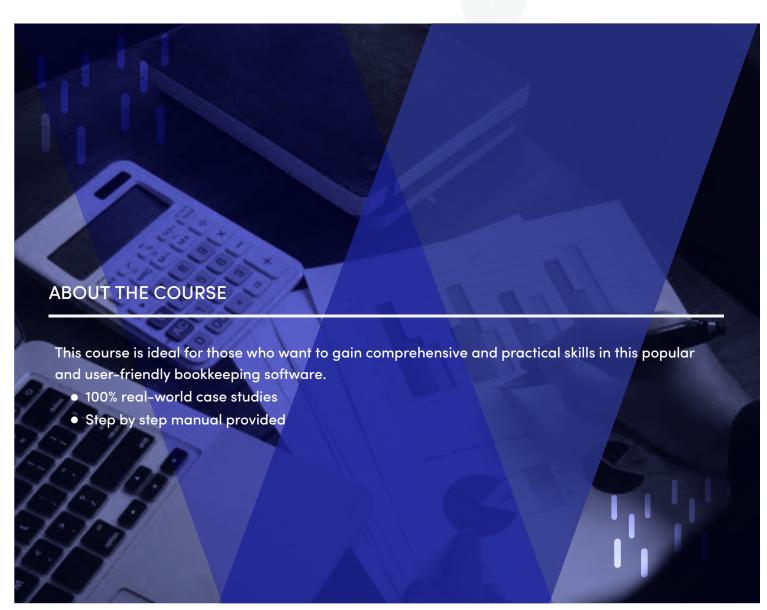


Reckon Accounts

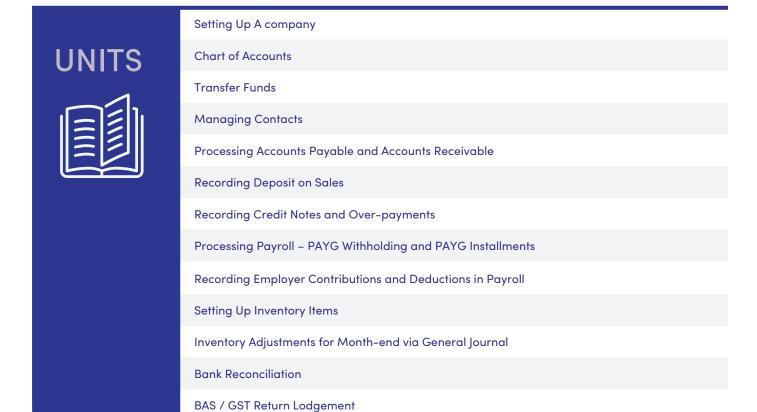
ONLINE / ON-CAMPUS





UNITS

This course includes training in the following areas:



UPON COMPLETION

This course is eligible for CPD hours. Upon successful completion of all the required units of this course, students will receive a certificate of completion.

Generating Profit & Loss and Balance Sheet



CAREER OPPORTUNITIES

- Accounts Payables
- Accounts Receivables
- BAS Agent

*IMPORTANT: Further requirements for becoming a registered BAS agent

PRICE	\$325
DURATION	2 days on campus or up to 12 months online
ASSESSMENTS	Case studies
ENTRY REQUIREMENT	There are no formal education entry requirements.
EQUIPMENT NEEDED	 PDF reader A computer (Windows recommended) with internet and web browser access Word/text processing, spreadsheet, and presentation software installed (e.g. Microsoft Office)

RELATED COURSES

- MYOB Payroll
- MYOB Advanced
- Bookkeeping Program
- Individual Taxation

- Business Taxation
- Tax Accountant Program
- General Accountant Program
- Internship Placement

FINANCE OPTIONS

- Fees must be paid within 5 working days of receiving the confirmation of enrolment and invoice for the enrolment fee.
- Seed Training Group may cancel an enrolment or discontinue training if fees are not paid as required.
- Both direct deposit and credit card are accepted.

*Please refer to the Student Information Handbook for further details regarding Fees & Refund Policy and Procedure.